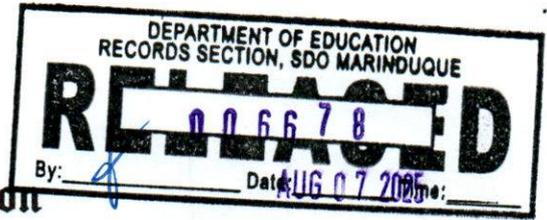




Republic of the Philippines
Department of Education
 SCHOOLS DIVISION OF MARINDUQUE



Office of the Schools Division Superintendent

August 4, 2025

DIVISION MEMORANDUM

No. 077, s. 2025

REVISITING AND ALIGNING THE SCHOOL IMPROVEMENT PLAN (SIP) WITH THE DIVISION EDUCATION DEVELOPMENT PLAN (DEDP), THE QUALITY BASIC EDUCATION PLAN (Q-BEDP) AND THE 5-POINT REFORM AGENDA FOR FISCAL YEARS 2026-2028

TO: Assistant School Division Superintendent
 Chief Education Supervisor, CID
 OIC-Chief Education Supervisor, SGOD
 Public Schools District Supervisors
 School Heads, Public Elementary and Secondary Schools
 All Others Concerned

1. In support of the Department of Education's thrust to strengthen school-based management and ensure the alignment of school plans with national and division priorities, the Schools Division of Marinduque, through the School Governance and Operations Division – Planning and Research Section, under the flagship program **Creating Tomorrow's Schools Today: SGOD 360° - Project Plan, Do Research, Innovate** shall conduct **Revisiting and Aligning the School Improvement Plan (SIP) with the Division Education Development Plan (DEDP), the Quality Basic Education Plan (Q-BEDP) and the 5-Point Reform Agenda for Fiscal Year 2026-2028** by cluster on the schedule and venues indicated below:

Date and Time	District	Venue	Participants
Cluster 1 August 14-15, 2025 7:30 AM to 4:30 PM	Torrijos, Buenavista and Gasan	Bangbang ES, Bangbang, Gasan, Marinduque	School Heads – 86 PSDS – 4 SDO Personnel - 6
Cluster 2 August 27-28, 2025 7:30 AM to 4:30 PM	Santa Cruz East, Santa Cruz South & Santa Cruz North	Santa Cruz North District Wisdom Hall, Landy Santa Cruz, Marinduque	School Heads – 69 PSDS – 3 SDO Personnel- 6
Cluster 3 September 3-4, 2025 7:30 AM to 4:30 PM	Boac South, Mogpog & Boac North	SDO Marinduque Conference Hall, Malusak, Boac, Marinduque	School Heads – 75 PSDS – 3 SDO Personnel - 6

2. The activity aims to:

- review and assess the implementation progress of existing School Improvement Plans (SIPs) for 2023-2025;
- identify gaps, challenges, enabling factors, and areas for improvement;
- ensure that school plans are aligned with the priorities and strategic directions of the DEDP, Q-BEDP, and the 5-Point Reform Agenda; and



- d. provide technical assistance in recalibrating the SIPs for Fiscal Years 2026-2028 to ensure data-driven, inclusive, and sustainable school planning.
3. Participants in this activity are all school heads of the public elementary and secondary schools, Public Schools District Supervisors and the Program Management Team. They are expected to bring the following documents and materials:
 - a. Copy of existing School Improvement Plan
 - b. Latest School Report Card
 - c. Updated performance data (learning outcomes, enrolment, dropouts, etc.);
 - d. Result of Prioritization - Priority Improvement Areas (PIAs) as an output of performance coaching on School-Based Management
 - e. Laptop with charger and extension cord; and
 - f. Other relevant planning references or tools.
4. School heads are also required to accomplish the following pre-work through:
 - a. Good Practices and Innovations (2023-2025):
<https://tinyurl.com/SIPGoodPractices>
 - b. Projects reflected in the SIP:
<https://tinyurl.com/SIPMarProjects>
5. School Planning Team (SPT) are expected to assess their PPAs using the monitoring and evaluation tool before the aforementioned activity and shall be consolidated by the School Management, Monitoring and Evaluation (SMM&E) Section.
6. All school heads are expected to remain for the entire duration of the activity and shall refrain from attending to personal errands or other official tasks while the sessions are ongoing and are required to prepare the draft of their respective SIP which will be needed during the conduct of the activity.
7. The *host district* for each cluster (Cluster 1- Gasan, Cluster 2 – Santa Cruz North, Cluster 3 – Boac North) shall take charge of the **preliminary activities**, including the invocation, singing of the Nationalistic Song, recitation of the DepEd Quality Policy Statement, and other opening formalities.
8. **Attendance is compulsory.** All participants are expected to arrive at the venue **before 7:30 AM** on the scheduled date assigned to their respective cluster. They are enjoined to actively participate and contribute insights and recommendations in support of the reviewed objectives.
9. In compliance with **DepEd Order No. 9, s. 2005**, titled “**Instituting Measures to Increase Time-on-Task and Ensuring Compliance Therewith,**” the **No Disruption of Classes Policy shall be strictly observed throughout the conduct of this activity.**
10. There shall be no registration fee for this activity. Travel, meals, and other incidental expenses of school-based participants shall be charged against local funds or the school MOOE, subject to the usual accounting and auditing rules and regulations. Meanwhile, the expenses of participants from the Schools Division Office, including travel, meals, accommodation, and other training-related costs—shall be charged against the Division MOOE, subject to existing government financial policies and guidelines.



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11. This Memorandum shall serve as the official Authority to Travel for all concerned participants.
12. For more details, please refer to the following enclosures:
 - a. *Enclosure No. 1* List of Participants; and
 - b. *Enclosure No. 2* Program of Activities;
 - c. *Enclosure No. 3* Monitoring and Evaluation Tool
13. For questions and clarifications, please contact Bernadith R. Lacerna, Senior Education Specialist for Planning and Research of the School Governance and Operations Division through bernadith.lacerna001@deped.gov.ph.
14. For information, guidance, and compliance of all concerned.


LYNN G. MENDOZA, EdD
OIC, Schools Division Superintendent

Encl: As stated

References:

RA 9155, RA 10533, DepEd Order (Nos. 44, s. 2015 and 12, s. 2025)

To be included in the Division Perpetual Index
under the following subjects:

MONITORING AND EVALUATION

PLANNING

POLICY

SGOD – P&R – BRL



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LIST OF PARTICIPANTS**Cluster 1 - Buenavista, Gasan and Torrijos Districts
August 14-15, 2025**

No.	Name	Position	School
1	Alfin C. Jambalos	Principal I	Bagacay ES
2	Grace A. Cruzado	Officer In-Charge/ Teacher II	Bagtingon ES
3	Arlene L. Lumagui	Principal I	Bancoro ES
4	Maribert S. Delos Santos	Head Teacher I	Bicas-Bicas ES
5	Oscar V. Manalo	Head Teacher III	Binunga ES
6	Dezza G. Perlas	Principal II	Buenavista CS
7	Adelaida M. Saguid	Principal II	Caigangan ES
8	Bobby C. Villavicencio	Head Teacher I	Daat PS
9	Francisco P. Quindoza	Principal I	Daykitin ES
10	Marinelle S. Marmol	Head Teacher II	Libas ES
11	Milarosa P. Salvacion	Teacher In-Charge/ Master Teacher I	Lipata ES
12	Marilyn M. Milambiling	Teacher In-Charge/ Master Teacher II	Malbog ES
13	Glen P. Espirituo	Principal I	Pag-asa ES
14	Vanneza F. Morgado	Principal I	Sihi ES
15	Christian S. Fiegalan	Teacher In-Charge/ Teacher II	Timbo ES
16	Marvin M. Jinao	Teacher In-Charge/ Master Teacher II	Tungib ES
17	Dexter S. Rolloque	Principal I	Yook ES
18	Thelma M. Salvacion	Principal II	Buenavista NHS
19	Michael Lou L. Monsanto	Head Teacher III	Buenavista NHS - Bagacay Annex
20	Marcelo R. Naranjo	Head Teacher I	Buenavista NHS - Daykitin Annex
21	Alfredo D. Moldon Jr.	Head Teacher III	Buenavista NHS - Lipata- Tungib Annex
22	Carl Angelo B. Lasac	Head Teacher I	Buenavista NHS - Sihi Annex
23	Ray Alben M. Manaog	Principal I	Bagtingon NHS
24	Mae Laarni M. Saporna	Principal I	Yook NHS
25	Maridel G. Lincallo	Public Schools District Supervisor	Curriculum Implementation Division
26	Junjun M. Sapungan	Principal I	Antipolo-Banuyo ES
27	Romel S. Sanchez	Head Teacher III	Aurora Sevilla Sotto ES
28	Jhoan S. Mandita	Principal I	Bachao ES
29	Charllote Grace S. Larga	Teacher In-Charge/ Teacher I	Bacongbacong PS
30	Lyra Vanessa M. Sales	Teacher In-Charge/ Teacher II	Bahi ES
31	Erlan M. Maming	Principal III	Bangbang ES
32	Rosenda S. Medina	Principal I	Banot-Mahunig ES
33	Mildred S. Madriaga	Head Teacher I	Banuyo ES
34	Mylene M. Forteza	Principal I	Bognuyan ES



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35	Cecilia M. Eraya	Teacher In-Charge/ Teacher II	Cabugao ES
36	Mylene Jasmin L. Rolluque	Principal II	Dawis ES
37	Kathryn S. Asuncion	Principal IV	Gasan Central School
38	Christian Merwin M. Vitto	Teacher In-Charge/ Teacher II	Gaspar ES
39	Minerva A. Malabayabas	Principal I	Masiga ES
40	Susibeth M. Villaruel	Head Teacher III	Quatis ES
41	Carolyn A. Lining	Head Teacher III	Mat. Gasan ES
42	Analyn V. Sapalaran	Head Teacher III	Pangi ES
43	Franklin S. Palomares	Teacher In-Charge/ Teacher III	Pinggán ES
44	Christian M. Narvas	Teacher In-Charge/ Teacher I	Tabionan ES
45	Venus D. Adonis	Principal I	Tapuyan ES
46	Johnrex L. Sapunto	Principal II	Tiguion ES
47	Karen Krista L. Saliendrez	Teacher In-Charge/ Teacher I	Tiguion I ES
48	Norminda S. Mabao	Principal I	Bangbang NHS
49	Marivic L. Zamora	Principal I	Bognuyan NHS
50	Mary Rose S. Sotto	Head Teacher I	Paciano Memorial HS
51	Marlita C. Vitto	Principal I	Tapuyan NHS
52	Jimmy M. Romasanta	Principal I	Tiguion NHS
53	Dr. Elvin C. Perlas	Public Schools District Supervisor	Curriculum Implementation Division
54	Guillerma P. Alvarez	Head Teacher I	Bangwayin ES
55	Christina C. Colopono	Head Teacher III	Banukbok PS
56	Carol R. De Luna	Head Teacher II	Bayakbakin ES
57	Rosa Lea R. Santelices	Teacher In-Charge/ Teacher III	Bolo PS
58	Meleah P. Rey	Head Teacher III	Bonliw ES
59	Jaime R. Almonte	Principal II	Buangan ES
60	Rosalia M. Almonte	Head Teacher I	Cabuyo ES
61	Mario V. Almonte	Head Teacher I	Cagpo ES
62	Joey M. Mataac	Principal I	Dampulan ES
63	Virginia R. Grimaldo	Teacher In-Charge/ Teacher III	Kay Duke PS
64	Oliva R. Rivadenera	Teacher In-Charge/ Teacher III	Mabuhay PS
65	Zimre F. Fadriquela	Principal I	Makawayan ES
66	Norman P. Romasanta	Principal II	Malibago ES
67	Christopher Q. Recaña	Head Teacher I	Malinao ES
68	Joan V. Pilar	Principal I	Maranlig ES
69	Joselito P. Linga	Principal I	Marlangga ES
70	Grace V. Cabral	Head Teacher III	Matuyatuya ES
71	Joseph L. Regis	Principal I	Nangka ES
72	Allan P. Retardo	Head Teacher III	Pakaskasan PS
73	Maria Vanissa R. Melendrez	Head Teacher III	Payanas ES
74	Richard R. Zoleta	Head Teacher III	Poctoy ES
75	Ludy A. Roldan	Principal 1	Sibuyao ES
76	Girlie W. Mirano	Teacher In-Charge/ Teacher III	Sinambahan PS
77	Marlon S. Valenzuela	Principal 1	Suha ES



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78	Marites R. Pelobello	Head Teacher II	Talawan ES
79	Donna Bella R. Rocha	Principal I	Tigwi ES
80	Edna M. Jalos	Principal II	Torrijos CS
81	Ederlyn C. Quezada	Principal I	Malibago NHS
82	Rosalie M. Pernia	Head Teacher I	Maranlig NHS
83	Elizabeth R. Paralejas	Principal I	Matuyatuya NHS
84	Bernadette P. Requintel	Principal I	Bonliw NHS
85	Cherry Ann F. Del Mundo	Principal I	Poctoy NHS
86	Randy R. Candelaria	Teacher In-Charge/ Teacher I	Sibuyao NHS
87	Jerome S. Catamio	Principal II	Tigwi NHS
88	Antonio Zoleta	Head Teacher III	Torrijos SHS
89	Dr. Dingson A. De Sena	Public Schools District Supervisor	Curriculum Implementation Division
90	Dr. Joven M. Mogol	Public Schools District Supervisor	Curriculum Implementation Division

**Cluster 2 - Santa Cruz East. Santa Cruz North and Santa Cruz South Districts
August 27-28, 2025**

No.	Name	Position	School Office
1	Ma. Leonora D. Imperio	Principal II	Alobo ES
2	Rosemarie P. Palermo	Principal I	Angas ES
3	Noemi P. Rey	Head Teacher III	Banogbog ES
4	Lucila R. Rodil	Head Teacher I	Biga ES
5	Ricardo A. Del Mundo Jr.	Head Teacher II	Devilla ES
6	Ma. Amparo R. Miras	Teacher In-Charge / Teacher III	Haguimit ES
7	Rona Mae M. Paradero	Principal II	Makapuyat ES
8	Genelyn J. Regio	Principal I	Masaguisi ES
9	Darwin Z. Pilar	Head Teacher III	Masalukot ES
10	Cristino O. Romasanta	Head Teacher III	Morales ES
11	Mandy R. Piguerra	Head Teacher I	Pansoy PS
12	Michelle L. Rivamonte	Head Teacher III	Pantayin ES
13	Gener J. Vitto	Head Teacher III	Pulong Parang ES
14	Mateo G. Garcia	Principal II	Sta. Cruz East CS
15	Gerry P. Rivamonte	Principal II	Tagum ES
16	Renato M. Cipriano	Head Teacher III	Tamayo ES
17	Diomer Dela Rosa Dy	Head Teacher III	Tambangan ES
18	Josephine L. Pastorfide	Principal II	Tawiran ES
19	Rosalina D. Regio	Principal I	Taytay ES
20	Bernadette M. Ricafrente	Principal I	Alobo NHS
21	Lourdes R. Balagwis	Principal I	Tagum NHS
22	Alfonso R. Regenio	Teacher In-Charge	Makapuyat NHS
23	Maria Dolores A. Cabral	Head Teacher III	Masaguisi NHS
24	Ma. Cecilia S. Escaro	Head Teacher I	Tambangan NHS
25	Dr. Jay P. Peña	Public School District Supervisor	Curriculum Implementation Division
26	Donwency R. Monterozo	Principal I	Aturan ES
27	Ronnel R. Real	Principal I	Baliis ES
28	Marilyn R. Alaras	Principal I	Balogo ES
29	Randy P. Piramo	Head Teacher III	Banguangan PS
30	Elmer L. De Luna	Teacher In-Charge/ Master Teacher I	Botilao ES

31	Rhoda R. Rodelas	Head Teacher I	Dating Bayan ES
32	Arlene R. Diaz	Principal I	Dolores ES
33	Lorna Q. Rivamonte	Principal II	Hupi ES
34	Rafael P. Ariola	Principal II	Ipil ES
35	Alvin P. Reynoso	Teacher In-Charge/ Teacher I	Kalangkang ES
36	Aldrin P. Reynoso	Principal I	Kamandugan ES
37	Maria Cristina P. Mangana	Principal I	Kasily ES
38	Analyn Z. Monterozo	Principal I	Lamesa ES
39	Julio R. Constantino	Principal II	Lusok ES
40	Edna R. De Luna	Head Teacher III	Punong ES
41	Darwin R. Lego	Teacher In Charge/ Teacher I	San Isidro ES
42	Lina R. Rolluqui	Principal II	Santa Cruz North CS
43	Marife M. Moreno	Head Teacher I	Botilao NHS
44	Aniceto P. Regencia, Jr.	Principal I	Dolores NHS
45	Ronald P. Giron	Head Teacher III	Hupi NHS
46	Dave Henry R. Nobleza	Teacher In-Charge/ Master Teacher I	Ipil NHS
47	Emalyn R. Rodil	Principal I	Kasily NHS
48	Rowel S. Laririt	Principal II	Landy NHS
49	Madilyn P. Quirona	Principal II	Punong NHS
50	Dr. Maria. Lourdes P. Ricohermoso	Public Schools District Supervisor	Curriculum Implementation Division
51	Maria Paz S. Pernia	Principal II	Buyabod ES
52	Ma. Cecilia R. Par	Principal II	Gabaldon ES
53	Miriam F. Quiogue	Head Teacher II	Kaganhao ES
54	Analiza R. Paulin	Head Teacher III	Kinyaman ES
55	Romeo R. Palma	Principal I	Labo ES
56	Rafael John G. Jao	Head Teacher I	Libjo PS
57	George Giovanni P. Preclaro	Principal I	Lipa ES
58	Marie Antonette A. Romasanta	Head Teacher III	Makulapnit ES
59	Richard P. Ordillano	Principal I	Maniwaya ES
60	Ma. Divina M. Puente	Principal I	Manlibunan ES
61	Apollo R. Pernia	Principal II	Matalaba ES
62	Arnel R. Robles	Head Teacher III	Mongpong ES
63	Annalisa P. Rodas	Principal I	Polo ES
64	Allan M. Fajardo	Principal I	San Antonio ES
65	Marivic P. Plamio	Principal II	Sta. Cruz South CS
66	Analy R. Buhay	Principal I	Tapian ES
67	Maxima R. Marquez	Principal II	Matalaba NHS
68	Anna Liza P. Retardo	Principal I	Maniwaya NHS
69	Sheryl M. Mendoza	Head Teacher I	Mongpong NHS
70	Rolando P. Pelobello	Principal I	Polo NHS
71	Miguelito E. Ricaplaza	Principal I	Kilo-Kilo NHS
72	Constancia R. Vasco	Public Schools District Supervisor	Curriculum Implementation Division



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**Cluster 3 - Boac North, Boac South & Mogpog Districts
September 3-4, 2025**

No.	Name	Position	School /Office
1	Delailah L. Lagria	Head Teacher I	Agot ES
2	Karen Mae L. Monteagudo	Teacher In-Charge/ Teacher II	Agumaymayan ES
3	Edwin M. Osinsao	Principal I	Balimbing ES
4	Ulysis J. Galloniga	Teacher In-Charge/ Teacher III	Bantauyan PS
5	Mario Jose M. Medalla	Head Teacher II	Buliasnin ES
6	Ricardo M. Maaño	Principal II	Don Luis Hidalgo MS
7	Karen M. Labog	Teacher In-Charge/	Hinapulan ES
8	Romeo M. Malacas Jr.	Principal I	Lupac-Tabigue ES
9	Eva P. Janda	Teacher In-Charge/ Teacher III	Mahinhin ES
10	Cresencia L. Landoy	Head Teacher III	Maligaya ES
11	Vincent L. Maderazo	Head Teacher III	Pawa ES
12	Merlie L. Llave	Head Teacher II	Pili-Balogo ES
13	Nelsie M. Mampusti	Head Teacher III	Poctoy ES
14	Rowena M. Racelis	Head Teacher III	Poras ES
15	Jose Jason L. Miciano	Teacher In-Charge/ Teacher II	Puting-Buhangin ES
16	Ma. Monique J. De Luna	Principal I	Puyog ES
17	Ariel M. Peñaroyo	Head Teacher II	Sawi ES
18	Ronilo A. Nabing	Principal I	Tanza ES
19	Clarissa P. Jamig	Teacher In-Charge/ Teacher II	Tumagabok ES
20	Rowena M. Loto	Principal I	Ilaya NHS
21	Democrito M. Nazareno	Principal IV	Marinduque NHS
22	Johnny M. Magcarang	Asst. School Principal II (SHS)	
23	Aurea L. Mazo	Public Schools District Supervisor	Curriculum Implementation Division
24	Fernando M. Panuculan	Head Teacher I	Amoingon ES
25	Helen L. Dela Cruz	Head Teacher I	Balagasan ES
26	Elsa Q. Ligon	Head Teacher III	Balaring-Caganhao ES
27	Henedina F. Monteras	Teacher In-Charge/ Teacher II	Bamban ES
28	Maribel E. Orpalas	Principal II	Bangbangalon ES
29	Cleobilly J. Valentino	Principal I	Bantay ES
30	Melvin Logdat	Teacher In-Charge/ Teacher III	Binunga ES
31	Joemar L. Linga	Principal II	Boac South Central
32	Ricky H. Mantal	Head Teacher II	Boi ES
33	Crisaldo T. Jinang	Teacher In-Charge	Canat ES
34	Nemia O. Belda	Head Teacher I	Catubugan ES
35	Mary Amor F. Jandusay	Principal II	Cawit ES
36	Daryl S. Janda	Head Teacher I	Don Severino Lardizabal MS
37	Arline M. Mayo	Principal II	Duyay ES
38	Pinky L. Mabiog	Principal I	Mainit ES
39	Marlon F. Espiritu	Teacher In-Charge/ Teacher II	Mansiwat PS
40	Mary Ann M. Luistro	Principal I	Maybo ES

41	Pacifico P. Belarmino	Head Teacher III	Tambunan ES
42	Junaira M. Pangcoga	Principal I	Tugos ES
43	Dino S. Nepomuceno	Principal II	Cawit NCHS
44	Myra R. Labay	Public Schools District Supervisor	Curriculum Implementation Division
45	Alerma M. Ola	Principal I	Argao ES
46	Gina M. Mapacpac	Principal II	Balanacan ES
47	Garry R. Monteagudo	Principal III	Bintakay ES
48	Remen O. Manggol	Teacher In-Charge/ Teacher III	Bocboc ES
49	Reynaldo J. Ilagan Jr	Principal I	Butansapa ES
50	Leo L. Mapacpac	Principal II	Capayang ES
51	Carina M. Magante	Head Teacher I	Danao ES
52	Alex M. Malbog	Head Teacher I	Guisian ES
53	Rowena L. Macunat	Teacher In-Charge/ Teacher II	Hinadharan ES
54	Tonette L. Ornedo	Teacher In-Charge/ Teacher I	Hinanggayon ES
55	Odette L. Malco	Principal I	Ino ES
56	Genevy M. Janda	Teacher In-Charge/ Teacher I	Janagdong ES
57	Maricon L. Manoos	Teacher In-Charge/ Teacher I	Lamesa ES
58	Francis L. Pacia	Principal II	Laon ES
59	George V. Marciano	Head Teacher I	Magapua ES
60	Rechie D. Hipe	Teacher In-Charge/ Teacher III	Malayak ES
61	Ruth F. Mangi	Teacher In-Charge/ Teacher I	Mampaitan PS
62	Lyra J. Nuñez	Head Teacher I	Mendez ES
63	Rhodora B. Peña	Principal II	Mogpog CS
64	Edgar L. Jardeleza	Principal II	Nangka ES
65	Eva Angelina R. Lampas	Principal I	Paye ES
66	Melanie M. Arce	Teacher In-Charge/ Teacher II	Pili ES
67	Aaron M. Labaguis	Teacher In-Charge/ Teacher I	Puting-Buhangin ES
68	Marife L. Maaño	Principal I	Sayao ES
69	Marilyn A. Garay	Teacher In-Charge/ Master Teacher II	Silangan ES
70	Alita L. Marciano	Head Teacher III	Sumangga ES
71	Enrico Mercene	Head Teacher I	Tarug ES
72	Darwin Mayo	Principal I	Argao NHS
73	Jayson M. Luna	Principal II	Balanacan NHS
74	Randy M. Sales	Principal I	Butansapa NHS
75	Ma. Corazon A. Borja	Principal II	Mogpog NCHS
76	Evangeline S. Luarca	Head Teacher I	Puting Buhangin NHS
77	Ramer M. Mansalapus	Head Teacher III	Sayao NHS
78	Warlito P. Constantino	Public Schools District Supervisor	Curriculum Implementation Division

Program Management Team

No.	Name	Position	Functional Division
1	Maita M. Lazares	Education Program Supervisor OIC - Office of the CES, SGOD	School Governance and Operations Division
2	Bernadith R. Lacerna	Senior Education Program Specialist, P&R	
3	Dr. Fretzie P. Alcantara	Senior Education Program Specialist, SMM&E	
4	Marisol O. Luarca	Planning Officer III	
5	Raymond M. Maaño	Contract of Service (COS)	

**REVISITING AND ALIGNING THE SCHOOL IMPROVEMENT PLAN (SIP) WITH THE
DIVISION EDUCATION DEVELOPMENT PLAN (DEDP), THE QUALITY BASIC
EDUCATION PLAN (Q-BEDP) AND THE 5-POINT REFORM AGENDA
FOR FISCAL YEARS 2026-2028**

August 14&15, 27&28, September 3&4, 2025

PROGRAM OF ACTIVITIES

Date/Time	Activities	Personnel Responsible
Day 1		
8:00 AM – 8:30 AM	Opening Program	c/o Host District
8:31 AM – 9:30 AM	Session 1 5-Point Reform Agenda	Ms. Bernadith R. Lacerna
9:31 AM – 10:30 AM	Session 2 SDO Marinduque DEDP	Ms. Bernadith R. Lacerna
10:31 AM – 11:00 AM	Health Break	
11:01 AM – 12:00 NN	Session 3 Division Performance Indicators	Ms. Marisol O. Luarca
12:01 PM – 1:00 PM	Lunch Break	
1:01 PM – 2:00 PM	Session 4 Good Practices & Innovations	Dr. Fretzie P. Alcantara
2:01 PM – 3:00 PM	Session 5 Utilization of Monitoring & Evaluation (M&E) Tool	
3:01 PM – 3:15 PM	Health Break	
3:16 PM – 4:00 PM	Session 6 Identifying Challenges and Gaps of Programs, Projects and Activities (PPAs)	Ms. Bernadith R. Lacerna
4:01 PM – 4:30 PM	Open Forum	Ms. Bernadith R. Lacerna
Day 2		
8:00 AM – 8:30 AM	Preliminaries	c/o Host District
8:31 AM – 9:45 AM	Workshop 1 Identifying Challenges and Gaps of Programs, Projects and Activities (PPAs)	Ms. Bernadith R. Lacerna Dr. Fretzie P. Alcantara Ms. Marisol O. Luarca
9:46 AM – 10:00 AM	Health Break	
10:01 AM – 12:00 NN	Session 7 Designing Programs, Projects and Activities	Ms. Bernadith R. Lacerna
12:01 NN – 1:00 PM	Lunch Break	
1:01 PM – 3:00 PM	Workshop 2 Group Action Planning Strategy Enhancement, Proposed Intervention Programs, and Integration of Recommendations into the 5-Point Reform Agenda (QBEDP)	Ms. Bernadith R. Lacerna Dr. Fretzie P. Alcantara Ms. Marisol O. Luarca
3:01 PM – 4:00 PM	Presentation of Group's Output	
4:01 PM – 4:30 PM	Ways Forward/Agreement	Ms. Bernadith R. Lacerna

MONITORING AND EVALUATION TOOL

Project Monitoring Tool

Note: should be done for the first three quarters

Intervention (Project)	Date of Monitoring	Findings	Evaluation Rating	Interpretation	Remarks/ Recommendation
Improvement Plan Matrix	Date of monitoring	Result of physical and financial accomplishment	Numerical Assessment based on tools such as SPIR <i>Overall Assessment</i>	On-time or behind based on AIP	The implication as to the continuation of the project or adjustment

Project Evaluation Tool

Note: Year-End Assessment of AIP

Project Title: _____

Proponent: _____

Year Started: _____ DepEd Pillar (Access, Equity, Quality, Resiliency & Governance): _____

Key Performance Indicator/ Expected Output		Baseline	Previous Data			Current Data	Impact (positive or negative)
		2020	2021	2022	2023	2024	
	Target						
	Actual						
	Percentage						

Holistic Rubric for Program/Project Evaluation

Please rate the activity using the 4-point scale: 4 - strongly agree, 3 - agree, 2 - disagree, 1 - strongly disagree

Relevance	Strategic Importance	Feasibility	Efficiency	Magnitude	Effectiveness
<i>The program/ project is significant and responsive to the needs of learners/teachers/school</i>	<i>The program/ project can address more than 1 issue/problem of the school</i>	<i>The objective/goal of the program/ project is realistic, doable, controllable, and achievable</i>	<i>The program/ project maximizes human, material, and financial resources</i>	<i>The program/ project can cover a wide range of clients (learners, teachers, or school)</i>	<i>The program/ project achieved what is supposed to be achieved (100% accomplishment)</i>

Program/Project rating: _____ Interpretation: _____ Remarks: _____

Scaling and Quantification

Scale (limit)	Description	Description	Interpretation	Implication
3.50 - 4.00	Strongly Agree	Most of the Time	Very Good	Continue
2.50 - 3.49	Agree	Some of the Time	Good	Reconsider
1.50 - 2.49	Disagree	Seldom	Poor	Modify/Change
1.00 - 1.49	Strongly Disagree	Never	Very Poor	Discard

